

Town of Brimfield  
Board of Selectmen  
Town Hall Annex – 21 Main Street  
Meeting Minutes – April 1, 2019

Present: Chair; Paul McCarthy, Vice Chair; Michele-Lee Shea, member; Paul Vandal, member; Carolyn Haley, member; Ryan Olszta, Admin; Carol Camerot.

Others: Police Chief; Charles Kuss, Lieutenant; William Beaudry, Fire Chief; Brendan McCarthy, BOH; Dick Costa, Karen Marino, Mac Koprowski, Magda Polack, Animal Inspector; Leslie Lesor, Building Commissioner; Casey Burlingame, Finance, Mike Moloney and Mike Doyle, Town Clerk; Bob Sullivan

Cable recording: J. Bolte

**Call to order:**  
6:32 p.m. by (McCarthy)

**Payroll & Warrants:**  
Signed by board

**Minutes:**  
Review & approve minutes of March 4 and 18, 2019

**Motion:** by (Haley) move to approve minutes from March 4 and 18, 2019 meetings as written, seconded by (Vandal), all in favor.

**Review & Action**

Joint session with Board of Health - discuss ACO Animal Control:

D. Costa, K. Marino, M. Polack, M. Koprowski and L. Lesor came before the board to discuss the position of the animal inspector. Costa reported that the BOH has had control over the animal inspector for over 30 years and does not feel there should be more than one inspector for quarantines. L. Lessor has never had a problem. The BOS have appointed 2 ACOs, not inspectors because they have the ability to quarantine but did not want to eliminate the inspector. Lessor called Mike Cahill for State guidance and was told the town can have as many ACOs as they want but the duties cannot be divided. (Olszta) said he got a different answer from Cahill. (McCarthy) reminded everyone that public health was the goal and asked if it could work if inspector shared duties.

Lessor gave an overview of what transpired with the cat shelter incident and said she proceeded the way she felt necessary. The BOH was concerned that they were not notified about the hiring of 2 new ACO's.

(McCarthy) reiterated that the board did not want to take away the inspector position but just fill the ACO position. Making delineations of duties so multiple people weren't called out. Just wanted to provide better service for the ACO. The BOH have an issue with one of the ACO's doing barn inspections. Both boards agreed to have an executive session. (Marino) was concerned that both boards did not collaborate previously about duties. The BOS spent over 6 months researching a job description for ACO prior to hiring.  
Joint adjourned at 7:01 p.m.

Town Clerk – Caucus:

B. Sullivan announced that the Warrant for the Non Partisan Caucus will be Tuesday, April 9<sup>th</sup> at 7:00 p.m. in the Town Hall.  
There will be 3 petition Articles. 2 for solar and 1 for flea market by law changes. The Board of Registrars are approving signatures. The flea Market change will be left as a petition.

**7:00 p.m. Public Access**

Building Commissioner:

C. Burlingame does not feel he got a definite answer to his request for salary or a percentage on commercial projects. M. Moloney spoke on behalf of the Finance Committee expressing that more information is needed before agreeing to 85% of large commercial projects. Rather than 85% they would entertain a salary increase to be fair in both directions. After looking into the Electrical Inspector being approved for 85% of large commercial projects several years ago, they found out that the revolving fund for that had been eliminated. Discussion on reestablishing it for both Electrical and Building. It would be added into the chart for Article #2.

Review and sign final Warrant:

All board clerk and hours were also discussed however wanting it 2 part time positions between 9 and 20 hours funded through individual departments. Also discussed for the Budget were the telephone line item and keeping it the same. Upgrading the website and increasing Insurance 5% across the board.

Request use of the Town Common:

Rec. has requested use of the town common for their annual Jamboree - April 20<sup>th</sup> at 10 am. The parade will leave the common and head down Rt. 19 to the Elementary School.

Motion: by (Olszta) to approve use of the common for the Rec Jamboree on April 20<sup>th</sup>, seconded by (Shea), all in favor.

Re appointment:

**Motion:** by (Haley) to approve request for a 2 year appointment for Mark Avis-Veteran's Agent until June 30, 2021, seconded by (Vandal), all in favor.

Tantasqua's Memorial Day ceremony:

Letter to the Selectmen inviting them to the annual Memorial Day ceremony at the Jr. High school on May 24<sup>th</sup>.

Tantassqua Regional School Committee Budget Assessment FY20:

The board reviewed the FY20 budget submitted by the School Committee. Total net assessment to towns for 2019-2020 are \$13,441,904.00.

License Approvals:

Common Victualler:

**Motion:** by (Haley) to approve annual common Victualler Licenses for the following:

Off the Hook Roadside Eatery, Adam Foreman, Rutland, MA

May's Antique Market, Ellen May, Brimfield, MA

Diane's Villa Nova, Scott Balderelli, Holland, MA

Maple Craft Foods, David Ackert, Sandy Hook, CT

This Spuds For You, Glenn Buesing, Thorndike, MA

Pete's Roast Beef, Peter Hyslop, Westmore, VT

Jen's Snack Shack, Jenifer Mahitka, Monson, MA

R & L Concessions, Randy Vale, Port Charlotte, FL

Crystal Caves Family Ent, G. Powell, Auburn, MA

The Ultimate Grill, M. Griffin, Shrewsbury, MA

Road Kill Café & Grab N' Go, S. Rohrbacher, 74 Palmer Road

Request a Chef, T. Apgar, Tolland, CT

Black Swan Meadows, S. Mesnick, Scottsdale, AZ

Chmura's Bakery Too, Palmer, MA

Revive Coffee Roasters, E. Azevedo, Sturbridge, MA

Goody's Kettle Corn, D. Goulding, Bolton, MA

One Love Café, V. Fouchard, Worcester, MA

Seconded by (Vandal), all in favor.

**Motion:** by (Haley) move to approve Annual Common Victualler for Brimfield Community Partnership, R. Gamache, seconded by (Vandal), all in favor.  
(Olszta) abstain

Auction License:

**Motion:** by (Olszta) move to approve Auction License for Crown Company, Inc., K. Verneridis, Northwood, NH to be held May 16, July 11 and September 5, 2019 from 4p.m. to 7p.m. at Hertan's field, seconded by (Shea), all in favor.

Owner Operator License:

**Motion:** by (Haley) move to approve Annual Owner Operator License for Brimfield Barn, David Schultz, 48 Palmer Road, seconded by (Vandal), all in favor.

**Old Business:**

Finance and FY20 Budget:

Doyle explained to the BOS that Fincom was waiting to get recommendations regarding certain department requests since they were supervisors.

Finance was concerned about the Conservation request for an increase in clerk hours from 10 to 25 but no rate was mentioned. Conservation board members also do not receive stipends like other boards. The wetlands funds could be used to help pay for the clerks hours. BOS could not authorize and need to meet with Conservation to discuss using these funds.

ATM Warrant:

**Motion:** by (McCarthy) move to approve the ATM Warrant as written, seconded by (Shea), all in favor.

Personnel Policy review:

Hold

**New Business:**

(Haley) received a phone call for an update on the Washington Road situation to which the Chief replied it was a lengthy process and he is still awaiting word from MaDOT.

Request for sign on common:

Brimfield Community Partnership has requested permission to place a sign on the common for their upcoming Easter egg hunt. The board approved.

**Office Matters: Mail**

**Adjourn:**

**Motion:** by (Haley) move to adjourn at 8:18 p.m., seconded by (Vandal), all in favor.

**Upcoming Meetings:**

April 16, 2019 6:30pm

Respectfully Submitted:

*Carol Camerota*

Transcribed by: Carol Camerota

ACCEPTED: *Michelle Lewis* DATE: 4/16/19

Documents Utilized for this meeting

**MATERIALS FOR BACKGROUND AND REFERENCE**

1. Minutes of March 4 and 18, 2019
2. Warrant for Non Partisan Nominating Caucus
3. Rec – request for use of common
4. Appointment – M. Avis
5. Tantasqua Memorial Day celebration and budget
6. Sign on common – Brimfield Community Partnership
7. Annual Common Victualler Licenses
8. Auction License
9. Owner Operator License